



**STRATEGIC PLANNING & IMPLEMENTATION UNIT (SP&IU),  
PUNJAB GREEN DEVELOPMENT PROGRAM,  
ENVIRONMENT PROTECTION & CLIMATE CHANGE DEPARTMENT**

**TENDER NOTICE  
SP&IU-PGDP/15/24/EM**

SP&IU-PGDP, EPCCD invites sealed bids for provision of “Event Management Services” from firm/ companies (sole proprietor/ partnership/ Pvt. (Ltd.), registered with relevant registration authorities and Tax Departments/ Authorities, as detailed below:

<b>Packages</b>	<b>Procurement Name (Description)</b>	<b>Estimated Cost (PKR in Million)</b>	<b>Bid Security (PKR)</b>
<b>Package-I</b>	<b>Component A:</b> Hiring of Event Management Services. e.g., Seminars, School Activities in nine (09) cities of Punjab i.e. <i>Lahore, Rawalpindi, Multan, Sahiwal, Faisalabad, Sargodha, Gujranwala, Bahawalpur and Dera Ghazi Khan</i>	<b>17.00</b>	<b>340,000/-</b>
<b>Package-II</b>	<b>Component B:</b> Hiring of event management services in three districts of Punjab, including Lahore, Faisalabad and Gujranwala.	<b>13.00</b>	<b>260,000/-</b>

1. Bid validity shall be 120 days.
2. Subject procurement shall be carried out through EPADS only.
3. Incomplete, conditional and bids without **specified bid security** shall not be considered.
4. The price shall be including all applicable taxes and the bidder shall quoted their best and final prices (inclusive of all applicable taxes), as no negotiations are expected.
5. The bids shall be submitted through EPADS on or before **07<sup>th</sup> October, 2024 at 02:30 PM** accompanied with required documents as mentioned in bidding documents and bids shall be opened on the same day on **07<sup>th</sup> October, 2024 at 03:00 PM** in the presence of the bidder(s) who may choose to be present.
6. The bidder shall submit hard copy of the Bid Security in addition to the scan copy uploaded at EPADS as bid security in the form of CDR/Demand Draft/Pay Order in favor of Project Director, Strategic Planning & Implementation Unit, Environment Protection & Climate Change Department.
7. Single stage two envelopes procedure will be adopted as per sub rule 2 (a) of Rule No. 38 of Punjab PPRA Rules 2014 (amended up to date).
8. **SP&IU – PGDP, EPCCD** shall not be responsible for any cost or expense incurred by bidders in connection with the preparation or delivery of bids.
9. **The Procuring Agency (SP&IU – PGDP, EPCCD)** reserves the right to reject all bids as per Rule 35 of the PPR- Rules 2014 amended up to date.
10. Tender Notice and Bidding Documents can immediately be downloaded from the websites of EPAD <https://punjab.eprocure.gov.pk> or can be collected from below mentioned address during office hours.

**DEPUTY DIRECTOR ADMIN**  
**Strategic Planning & Implementation Unit, PGDP**  
**Environment Protection & Climate Change Department**  
**Government of the Punjab**  
**2<sup>nd</sup> Building, 5th Floor, Aiwan-e-Iqbal Complex Edgerton Road, Lahore.**  
**Ph: 042-99203863 Email: [ddp@epd.punjab.gov.pk](mailto:ddp@epd.punjab.gov.pk)**